

Executive Council Minutes
Open Session
December 1, 2008

Officers present: President Marc Houle, High School Vice President Bob Walker, Middle School Vice President Bob Ruark, SPED Vice President Jan Van Horne, Secretary Naomi Lukaszewski, 6-12 Director Candy Smiley

Treasurer K. Logan was absent due to illness.

K-5 Director K. Wusthoff and Elementary Vice President S. Martin were absent due to attendance at the Elementary Time Meeting.

Reps: D. Thompson, ABES & CFT SPED Committee

Meeting called to order: 4:05 p.m.

Handouts: Temporary Teacher Info Draft-November 2008

Proposal to amend Personal Necessity Use Guidelines for Bereavement

Agenda: SPED Items: Budget, Problem Solving Group Debrief, SPED Labor Issues Process

PFT Computer Purchase

State Budget and PUSD Impact

Temporary Teacher Info

Proposed change to Bereavement Guidelines

I. Minutes

A. November 17 Executive Council: unanimously approved with amendments

B. November 13 Representative Council : unanimously approved with amendments.

Open Session closed. Confidential Session Opened: 4:15 p.m.

SPED Budget discussed

Confidential Session closed. Open Session resumed: 5:00 p.m.

II. SPED Problem Solving Group

A. Members

Stephanie Hudson, ASD Preschool

Stephanie Pinney, CS

Shannon Muehleisen, NSH

Gretchen Murphy, Speech

Jan Van Horne, PFT SPED Vice President

Colleen Van Nordheim, Resource

Lisa Chohany, Resource

Jennifer Conlon, LH

Vikki Bakki, BHMS AP

David Hall BMMS Principal

Wendy Smith-Rogers, SPED Executive Director

Marc Houle, PFT President

B. Budget issues and student behavior discussed

C. Unsafe acts committed by SPED student

1. Can include but are not limited to verbal or written threats, illustrations of violent acts towards teachers or other students, and physical acts of violence

2. SPED has manifestation hearing

a. If it is determined that student acts are a manifestation of student condition, student will not be removed from classroom.

3. If teacher feels that student behavior creates an unsafe classroom environment, Risk Management can be contacted.

4. Unsafe acts must be documented and described.

a. Teachers can use terminology/phrases provided in handout from SPED VP (*see November Rep Meeting*)

b. Incidents of unsafe behavior should be recorded in SASI in order to establish pattern of behavior and provide data for subsequent teachers and site administration.

5. Employee Safety Communication Report

- a. District form for reporting unsafe acts.
- b. District must respond in writing.
- c. **PFT President to send electronic copy to PFT Secretary.
- d. **Post this and other commonly used forms on PFT website.

D. Minutes and Meeting notes to be sent to all site reps

III. PFT Computer Purchase

A. 6-12 Director, C. Smiley's computer has crashed.

1. M. Moda, CFT Computer technician, examined hard drive and is unable to determine cause of crash.

B. PFT President is using personal computer.

Motion by B. Walker to allocate \$1000-\$1500 to purchase two new desktop CPUs for use by the 6-12 Director and PFT President.

2nd: N. Lukaszewski

All in favor. None opposed. Motion carried.

Discussion:

- I think we should just buy new computers. This is the third computer that has crashed.
- We have a used one for access by teachers who are attending in-services here and it works fine.
- It's not getting the use your computers would be getting and the other used ones are proving to be more trouble than the savings are worth.
- We only need to purchase CPUs. The monitors and keyboards are fine.

IV. SPED Labor Process

A. Need to have process to address Labor Issues involving SPED teachers.

1. Currently SPED issues go directly to SPED Executive Director without communication between Personnel or PFT staff.

B. PFT Staff meets with district Personnel staff on a monthly basis to discuss and resolve labor issues for Gen Ed teachers.

C. SPED Problem Solving Group does not have representation from upper level district administration.

1. Previously, K. Skelly, Assistant Superintendent sat in on meetings.

Discussion:

- Do we need to schedule another meeting time to discuss SPED Labor issues?
- Why do you need a separate time?
- The difficulty with Labor Issues regarding SPED teachers is that any solution needs to be in compliance with State Ed Code or Federal Statutes. Credentialing and caseload caps play a part of these solutions.
- What we should do is review the Labor Issues and determine when SPED needs to be present.
- [The SPED Executive Director] needs to be in the room. She should be part of the regular discussion around Labor Issues.

Open Session closed. Confidential Session Opened: 5:30 p.m.

State Budget and possible PUSD impact discussed

Confidential Session closed. Open Session resumed: 5:45 p.m.

V. Temporary Teacher Info and Bereavement Leave

A. The info sheet compiled by the PFT Secretary was reviewed and edited.

B. The PFT Secretary will re-write the sheet in an FAQ format, including the edits.

1. New draft will be sent electronically to the Executive Council for review.

C. Executive Council will review the proposal for changes to Bereavement Leave guidelines and present edits at the next Executive Council Meeting.

Open Session closed. Confidential Session opened: 6:15 p.m.

PFT Budget discussed

Confidential Session closed. Open Session closed: 6:40 p.m.

Meeting adjourned: 6:40 p.m.

Next meeting: December 8, 2008

Submitted by Naomi Lukaszewski, PFT Secretary